

APPLICATION FOR EMPLOYMENT

Document No: 04-FOR01-HRS

Version: 4

Issued: 17 Nov 2015

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Please fill in all the information on this application form. The information you provide along with a personal interview (if you are selected) will be used to make a decision on your suitability for the position.

IMPORTANT NOTE: Reiplant is an Equal Employment Opportunity employer and does not discriminate against any current or future employee. If you feel that at any stage this company or a representative of this company has discriminated against you, we encourage you to seek the appropriate legal advice.

POSITION APPLIED FOR: _____

HOW DID YOU HEAR ABOUT THIS POSITION? _____

APPLICANTS DETAILS:

FIRST NAME: _____

SURNAME: _____

ADDRESS: _____

SUBURB: _____

STATE: _____

POSTCODE: _____

CONTACT NUMBER: () _____

DO YOU DRIVE? YES

YES

NO

LICENCE NUMBER: _____

LIST YOUR QUALIFICATIONS RELATED TO THIS POSITION INCLUDING ANY RELEVANT TICKETS, DIPLOMAS, ETC

BRIEFLY LIST YOUR SKILLS RELATING TO THIS POSITION

EMPLOYMENT HISTORY:

POSITION/S HELD:

EMPLOYER:

DUTIES INCLUDED:

POSITION/S HELD:

EMPLOYER:

DUTIES INCLUDED:

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POSITION/S HELD:

EMPLOYER:

DUTIES INCLUDED:

POSITION/S HELD:

EMPLOYER:

DUTIES INCLUDED:

REFERENCES:

Please provide three references, including their working relationship to you (Manager, Supervisor)

NAME:	COMPANY:
CONTACT NO.:	WORKING RELATIONSHIP:
NAME:	COMPANY:
CONTACT NO.:	WORKING RELATIONSHIP:
NAME:	COMPANY:
CONTACT NO.:	WORKING RELATIONSHIP:

EDUCATION:

Please provide details of the schools, colleges, universities, TAFEs you have attended.

INSTITUTION:
COURSE/S COMPLETED:
LEVEL ACHIEVED:
INSTITUTION:
COURSE/S COMPLETED:
LEVEL ACHIEVED:
INSTITUTION:
COURSE/S COMPLETED:
LEVEL ACHIEVED:

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EDUCATION CONT:

INSTITUTION:

COURSE/S COMPLETED:

LEVEL ACHIEVED:

LIST ANY MAJOR ACHIEVEMENTS (OPTIONAL):

EMPLOYMENT:

HOW MUCH NOTICE DO YOU NEED TO GIVE:

WHAT TYPE OF EMPLOYMENT DO YOU SEEK?:

FULL-TIME:

PART-TIME:

CASUAL:

CONTRACT:

THIS POSITION MAY REQUIRE YOU TO TRAVEL. DO YOU HAVE ANY CONCERNS ABOUT TRAVELLING?

HAVE YOU EVER APPLIED FOR A POSITION WITH Reiplant?

HAVE YOU EVER WORKED FOR Reiplant PREVIOUSLY?

DO YOU HAVE A CRIMINAL RECORD WHERE A CONVICTION WAS APPLIED? IF SO, PLEASE PROVIDE DETAILS OF

WHAT YOU WERE CONVICTED FOR:

IS THERE ANY OTHER INFORMATION YOU WOULD LIKE TO ADD TO YOUR APPLICATION?

APPLICANT DECLARATION:

To the best of my knowledge, I believe that the above statements are true and correct. I understand that any deliberately false, misleading or incomplete statements may lead to my dismissal, if employed.

I, _____ give Reiplant permission to conduct the relevant reference checks and obtain the required information from past employers and/or other relevant parties. I understand that this will be done in an ethical and legal manner and will not compromise my current employment situation.

SIGNATURE: _____

DATE: _____